

### CLAIM FORM

Please complete ALL fields. Take note of the Supporting Documentation required on the Check List.

#### 1. PERSONAL DETAILS

##### Claimant details

Title: \_\_\_\_\_ Contact number: \_\_\_\_\_  
 First name: \_\_\_\_\_ Email address: \_\_\_\_\_  
 Surname: \_\_\_\_\_ Date of birth: \_\_\_\_\_  
 Current Address: \_\_\_\_\_ ID/Passport number: \_\_\_\_\_  
 \_\_\_\_\_ Country of residence: \_\_\_\_\_

#### 2. JOURNEY DETAILS

TIC Policy No.		Name of Corporate (if applicable)	HLP TRAVEL SOLUTIONS
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##### Period of travel and destination you travelled to:

Departed on: \_\_\_\_\_ Returned on: \_\_\_\_\_  
 Main destination: \_\_\_\_\_

#### 3. BANKING DETAILS (Payments cannot be made into credit cards)

Account Holder: \_\_\_\_\_ Bank: \_\_\_\_\_  
 Account/IBAN No. \_\_\_\_\_ Branch Location: \_\_\_\_\_  
 Branch/Swift Code: \_\_\_\_\_ Account Type: \_\_\_\_\_

#### 4. CLAIM INFORMATION

Date of Incident/Loss: \_\_\_\_\_ Country where incident occurred: \_\_\_\_\_  
 Did you notify the Assistance Company?: \_\_\_\_\_ YES/NO Assistance Company reference: \_\_\_\_\_

Provide a detailed description of your claim:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### 5. MEDICAL CLAIM INFORMATION

1. Emergency Medical Treatment received as a result of (Please mark with X)

Injury  Illness  Occupation  Pre-Existing Condition  Sporting Injury

2. Diagnosis: \_\_\_\_\_

3. If you were hospitalised, please provide details of the Hospital where you were admitted

Name of Hospital: \_\_\_\_\_ Date of Admission: \_\_\_\_\_

Name of Consulting Dr: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Have you been treated for this illness/disease within the last 6 months of purchasing your policy? YES/NO

If yes, provide further details:

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**6. ITEMS CLAIMED**

Date	Provider / Description	Settlement To	Amount
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$
		Provider */ Claimant#	US\$

\* Provider means the medical provider or supplier

# Claimant means the person receiving the medical attention

<b>CHECK LIST – What to include with your submission</b>			
Medical Reports from treating doctors		All Receipts for accounts paid	
All Medical Accounts/Invoices			

Completed claim form and supporting documentation to be emailed to [claims@tic.co.za](mailto:claims@tic.co.za)

**7. DECLARATION**

I hereby confirm that I have answered all questions truthfully and have not withheld information that is material to the claim.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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